



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

September 4, 2015 Alki Bakery Cafe, Seattle

Attendees:

X Mike Kimberlin (President)

X David Bain (President- Elect)

O Tom Nance (Past-President)

X Jim Mead (Secretary)

X Gary Nevius (Treasurer)

X Rob Pewitt (Prof. Member)

O Robert Blakey (Prof. Member)

O Todd Coburn (Prof. Member)

O Chris Moore (Educ. Chair)

O Chad Johnson (Assoc. Member Coord.)

X Tom Kelley (Member Coordinator)

O Steve O'Connell (Assoc. Member)

O Olwyn Lintecum, (Assoc. Member)

O Dan Sweeney, (Assoc. Member)

X Adam Chawes (Assoc. Member)

X Bill Leak (Assoc. Member)

O Dave Kopczynski (Charity Coordinator)

X Nancy Brown (Assoc. Member)

X Jennifer Dennerline (Assoc. Member)

O Nate Ostrander (Assoc. Member)

O Michael Kendall (Assoc. Member)

X Chris Geerken (Assoc. Member)

X Doug Green (Assoc. Member)

Preliminary Discussion

- **President Kimberlin** called the meeting to order at 8:00 am.
- Approved the August meeting minutes.

Treasurer report (Gary Nevius)

- **Gary Nevius** provided the board the Profit & Loss and Balance sheet through 8/15, 2015
 - Total Liabilities and Equity shows a balance of \$60,655.76.
 - Profit and Loss shows \$20,903.84
- **Sustaining Sponsorship** update
 - 5 sustaining members
- **Membership** check totaling \$18,300 came in.

Secretary report (Jim Mead)

- Minutes will be sent to AMI once approved.

Education Committee

- Upcoming ½ day seminar. New date set Sept 23rd. (the 16th didn't work) 2 speakers on emergency preparedness. Need to confirm locations. Tom Nance working on that.

- January 2016 Cynthia Putnam wants to put together some training on how education changes lives for staff and on creating a tools library.

13th Annual Golf Tournament (2015)

- The tournament is in the books. It looks like a good profit was realized. Totals when all monies is accounted for
- Results and lessons learned: check in process went smoother this year, no box lunches good by saving money and hassle, raffle prize event some thought too long, credit card transaction needs to be brought back. Tom to look into another way to do electronic transactions without having to pay for an annual fee for this one event. PayPal was suggested. More research needed.

Charity Committee

- **Doug Green reporting for Dave Kopczinski**
- Dave recommends Fisher House for the charity we may be able to perform community service for such as yard work or preparing food for 25 people. It is located near the VA Medical Center in south Seattle.
- For the Holiday party in December, the Phoenix House is the recommendation.

Membership Committee

- No update

Social Media Project

- No update

Other/ New Business

- **Associate Member of the Year**
 - **A MOTION:** Send out a 'flash' to the membership to post on social media notifying membership that nominations are requested for Associate Member of the year. Board will collect the nominations and votes. Motion passed.
 - Attributes such as sponsorship, value added effort, providing education, and voluntary participation are what the board will be considering in their votes.
- Holiday Party – Jim and Ruth will be purchasing the door prizes with a budget of \$3,000.

Adjournment 9:00 am.

The next scheduled board meeting will be 8:00 am, Friday, October 2, 2015 at the Alki Bakery Cafe.

Minutes prepared by Jim Mead.

Committees:

Education: Chair, Chris Moore; Nancy Brown, Tom Nance, Adam Chawes, Rob Pewitt, Bill Leak

Golf: Chair, Gary Nevius; Olwyn Lintecum, Rob Pewitt, Adam Chawes, Jennifer Dennerline

Social Media: Chair, Rob Pewitt; Olwyn Lintecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson, Bill Leak

Charity: David Kopczynski, Jennifer Dennerline