



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

August 5, 2016 Alki Bakery Cafe, Seattle

Attendees:

X David Bain (President)

O Mike Kimberlin (Past-President)

X Robert Blakey (Treasurer)

O Jim Mead (Secretary)

X Chris Moore (Educ. Chair)

O Rob Pewitt (Prof. Member)

O Tom Nance (Prof. Member)

O Todd Coburn (Prof. Member)

X Andrea Pina (Prof. Member)

X Nancy Brown (Assoc. Member)

O Oly Welke, (Assoc. Member)

O Steve O'Connell (Assoc. Member)

O Chad Johnson (Assoc. Member Coord.)

O Tom Kelley (Member Coordinator)

X Adam Chawes (Assoc. Member)

X Bill Leak (Assoc. Member)

O Kyle Victor (Assoc. Member)

O Jennifer Dennerline (Assoc. Memb.)

X Doug Green (Assoc. Member)

O Jeff Schulz (Assoc. Member)

O Tim Black (Assoc. Member)

O David Kopczynski (Assoc. Member)

O Kyra Hughes (Assoc. Member)

X Cylisa Brown (Assoc. Member)

X Ed Scherer (Assoc. Member)

Preliminary Discussion

- **President Bain** called the meeting to order at 8:05 am.

Treasurer report

- Net income \$62,395.85

Secretary report (Jim Mead)

- No update

Education Committee

- Outlined 2017 educational calendar 2 weeks ago
 - Lean principle services introduction webinar and two 1/2 day events
- Still looking for a MedGas speaker for joint event in October
 - Bill Leak offered to reach out to someone

14th Annual Golf Tournament (2016)

- Highest golf earnings ever for chapter
 - Due to streamlining sponsorship
 - Higher prices, web based marketing, super tickets
- On track to finalize four-somes.
 - Steve O'Connell is looking for more professional members to attend
- Need volunteers to man registration in the morning and set up for dinner after
- Rented a tablet for \$50 to use for the event
 - Chris M offered to donate a Nexus

Charity Committee

- Holiday Party.
 - Run flyers and pricing will be presented to the board next month
 - Will meet again in Oct/Nov

Membership Committee

- No update

Social Media Project

- No update.

Old Business

- Pass-through donations to PPSF
 - The chapter has collected \$2,500 for PPSF
 - Treasurer was approved by state and chapter presidents to retain legal counsel
 - Provided documents from a CPA and NPO attorney stating the practice is acceptable
 - The board voted to approve pass through donations pending approval from the State, PPSF, and MMSF.
 - The topic is scheduled to be discussed at the next State Board meeting
- Q3 goal- Chapter Policies and Procedures
 - Discussed best approach for writing these.
 - Robert Blakey, Jim Mead, David Bain, and Bill Leak to meet offline to draft and present to the board for approval.

Other/ New Business

- Andrea asked how Education Funding was approved
 - Discussion around education sponsors and past spending practices.

Adjournment 8:45

The next scheduled board meeting will be 8:00 am, Friday, September 2, 2016 at the Alki Bakery Cafe.

The Education Committee meets immediately following the Board of Directors meeting.

Minutes prepared by **David Bain**.

Committees:

Education: Chair, Chris Moore; Coordinator, Nancy Brown; Tom Nance; Adam Chawes; Rob Pewitt; Bill Leak

Golf: Chair Mike Kimberlin; Coordinator, Olwyn Lintecum, Rob Pewitt, Adam Chawes, Jennifer Dennerline, Chris Moore, Jim Mead,

Social Media: Chair, Todd Coburn; Olwyn Lintecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson, Bill Leak

Charity: Chair, David Bain, Coordinator, Doug Green, Jennifer Dennerline, Kyra Hughes

W.A.M. Coordinator: Chad Johnson