



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

June 5, 2015 Alki Bakery Cafe, Seattle

Attendees:

X Mike Kimberlin (President)

O David Bain (President- Elect)

X Tom Nance (Past-President)

X Jim Mead (Secretary)

X Gary Nevius (Treasurer)

O Rob Pewitt (Prof. Member)

O Robert Blakey (Prof. Member)

O Todd Coburn (Prof. Member)

X Chris Moore (Prof. Member)

X Chad Johnson (Assoc. Member Coord.)

X Tom Kelley (Education Coordinator)

O Steve O'Connell (Assoc. Member)

O Olwyn Lintecum, (Assoc. Member)

X Dan Sweeney, (Assoc. Member)

X Adam Chawes (Assoc. Member)

O Bill Leak (Assoc. Member)

O Dave Kopczynski (Assoc. Member)

X Nancy Brown (Assoc. Member)

O Jennifer Dennerline (Assoc. Member)

O Nate Ostrander (Assoc. Member)

O Michael Kendall (Assoc. Member)

O Jim Fry (Retired Member)

O Jeff Schultz (Assoc. Member)

Preliminary Discussion

- **Tom Nance** called the meeting to order at 8:00 am. Mike came in later.
- Approved the June meeting minutes.

Treasurer report (Gary Nevius)

- **Gary Nevius** provided the board the Profit & Loss and Balance sheet through June 4, 2015
 - Total Liabilities and Equity shows a balance of \$41,739.06
- **Sustaining Sponsorship** update
 - 5 sustaining members
 - \$1,500 in accounts receivable reflect pending Education program Sponsors
- Membership check coming soon from AMI

Secretary report (Jim Mead)

- Minutes will be sent to AMI once approved.

Education Committee

- A May 13th program had 39 attendees
 - Held at Group Health Central Hospital. Thanks **Tom Nance**.
 - Topics were: ASHRAE188P updates; Waterborne Pathogen Risk Assessment; Storm Water Regulations and Maintenance; Ice Machine Care and Maintenance; Process Water Quality Standards; Q and A round table discussion.
 - Presenters were **Catchall Environmental, McKinstry, Follett, and Nalco**
 - **Bales Restoration** provided a BBQ lunch thanks to **Bill Leak**.
- A June webinar is in planning. Topic is "Clearing the Air" about duct cleaning. Invitation went out to the members.
- A July program at **Fred Hutchinson Cancer Research Center** is being planned for July 8. Topic is on infection control.
- Other topics are being worked on by the Education Committee.

13th Annual Golf Tournament (2015)

- Monies are beginning to come in.
- 6 teams have signed up and 1 hole sponsor
- Next meeting of the golf committee will be on June 23 at Redmond Ridge.

Charity Committee

- Dave Kopczynski said that the Fisher House got the most votes as the annual charity recipient. Landscaping assistance is possible there perhaps in late July. Dave to talk to Fisher House to get info on how to help them.
- Need to get the contract set up for the Hollywood Schoolhouse again. Event is scheduled for December 10.
 - Insurance is covered.
 - Banquet permit is needed
 - Food options to be discussed.

Membership Committee

- Tom Nance and Tom Kelley are going to put together a PowerPoint to promote WSSHE.
- The State has put together a trifold brochure which can be used
- The list of hospitals was received from AMI
 - To encourage attendance by remote hospitals the committee suggested having one-on-one meetings at a remote hospital.
 - Another is to have a remote hospital host a lunch and learn meeting

Social Media Project

- No new comments

Other/ New Business

- Certificates of appreciation for members. Mike said he would create Certificates of Appreciation for sponsors and other contributors.
- The board discussed how to select Members of the Year. Suggestion to send survey to chapter members for nominations. The BOD would vote on the selections.

Adjournment 10:00 am.

The next scheduled board meeting will be 8:00 am, Friday, July 10, 2015 at the Alki Bakery Cafe.

Minutes prepared by Jim Mead.

Committees:

Education: Chair, Chris Moore; Tom Kelley, Nancy Brown, Tom Nance, Dave Kopczynski, Adam Chawes, Rob Pewitt

Golf: Chair, Gary Nevius; Olwyn Lintecum, Rob Pewitt, Adam Chawes

Social Media: Chair, Rob Pewitt; Olwyn Lintecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson, Todd Coburn

Charity: David Kopczynski, Jennifer Dennerline