



# Washington State Society for Healthcare Engineering

## Puget Sound Chapter Board Meeting

Friday, June 10, 2011, 8:00 AM, The Local Yolk, Lynnwood WA.

### Attendees:

- X Robert Blakey (President)
- X Dan Clark (Past President)
- X Gary Nevius (Treasurer)
- 0 Dianne Munroe (Secretary)
- X Kevin Kajita (President-Elect)

X Rob Pewitt (Member at Large)

- 0 Jim Mead (Member at Large)
- 0 Steve O'Connell (Outreach Comm. Chair)
- 0 Chad Johnson (Assoc. Member Coord.)
- 0 Tom Pittsenbarger (Education Comm.)
- 0 Jim Fry (Associate Member Comm.)
- 0 Lloyd Christensen (Outreach Comm.)
- 0 Tom Kelley (Education Coordinator)

### Preliminary Discussion

- Minutes from last meeting (May) were approved.
- Treasurer report (Gary Nevius) Treasurer report dated June 9, 2011 - \$40,765.52 for total liabilities and equity. Most increase due to the golf tournament.
- Secretary's report – Dianne Munroe was not able to attend. Daniel Clark will be taking the minutes at this meeting.

### Defining Objectives

- Define roles and responsibility of board members.  
Robert to complete his strategic planning letter.

### Standard Operating Objectives

- Education Committee – Next meeting is in Bellingham St Joseph's . Carpool at Lynnwood P&R.
- Powerful Business Seminar at Meydenbauer Center by PSE. WSSHE will have a booth and Gary and Daniel will man it. Talked about the upcoming mandatory energy reporting in Seattle Oct. 1st, 2011
- Next Educational meeting will be in Bellingham to be held on June 16<sup>th</sup>. Scott Dorrough of St Joseph Hospital is hosting the event. The topics are on Managing Energy Costs and Cynthia Putnam will be giving the E2C update. A flyer will be coming out soon.

### Annual Golf Tournament (2011)

- The golf tournament is scheduled for August 18, 2011 with an expected cost of 30K. The theme is Hawaiian. We have 12 sponsors and 15 teams so far.

### Holiday Party

- December 9<sup>th</sup>, a Friday, was an agreed upon date. This allows for members to stay longer instead of the usual Thursday. Time still not confirmed, but likely to be from 1pm to 5pm.

### Associate Member Committee—

- We still need 2 more associate members to support the 2 suites at the Mariner game. We need about \$6,000 for

### HE National Meeting Plans

Robert updated the community service project at the Neighborhood

House Playground. Robert will contact exhibitors for the conference to help finance what is left. We need a painting contractor and \$.

Daniel and Gary made a request to spend less than \$300.00 to buy a banner for WSSHE to display at future civic and educational meetings. This was approved by vote of the board.

Meeting adjourned.

Next meeting will be held on July 8<sup>th</sup>, 2011 at The Local York, Lynnwood WA.

Minutes prepared by Daniel Clark.