



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

March 6, 2015 Alki Bakery Cafe, Seattle

Attendees:

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| X Mike Kimberlin (President) | X Chad Johnson (Assoc. Member Coord.) |
| X David Bain (President- Elect) | X Tom Kelley (Education Coordinator) |
| X Tom Nance (Past-President) | O Steve O'Connell (Assoc. Member) |
| X Jim Mead (Secretary) | O Olwyn Lincecum, (Assoc. Member) |
| X Gary Nevius (Treasurer) | O Dan Sweeney, (Assoc. Member) |
| X Rob Pewitt (Prof. Member) | X Adam Chawes (Assoc. Member) |
| O Robert Blakey (Prof. Member) | O Bill Leak (Assoc. Member) |
| X Todd Coburn (Prof. Member) | X Dave Kopczynski (Assoc. Member) |
| | X Nancy Brown (Assoc. Member) |
| | X Jennifer Dennerline (Assoc. Member) |
| | O Nate Ostrander (Assoc. Member) |
| | X Michael Kendall (Assoc. Member) |
| | X Jim Fry (Retired Member) |
| | X Jeff Schultz (Assoc. Member) |

Preliminary Discussion

- **Mike Kimberlin** called the meeting to order at 8:00 am.
- Approved the February meeting minutes with a minor correction to an error with a member's name.

Treasurer report (Gary Nevius)

- **Gary Nevius** provided the board the Profit & Loss and Balance sheet through March 1, 2015.
 - Total liabilities and Equity showed a \$34,901.55 balance.
 - \$1,000 in accounts receivable reflect pending Education program Sponsors

Secretary report (Jim Mead)

- Minutes will be amended and sent to AMI

Education Committee

- Education event on February 11 had 63 attendees, 29 of which were Professional Members. The Education Committee received favorable reviews from attendees.

- Speakers were: **Bob Hastings** with Specialty Firestop Systems, **Stuart Harridine** with Beacon Medaes and **Kevin Kajita** speaking about the 797 Code updates and revisions
- Upcoming Webinar on March 23rd on benefits of certifications such as CHFM, CHC, HCC.
 - **Robert Blakey** will introduce the speakers.
 - **Dick Moeller, Tim Adams, Gordon Burrill** will be on the discussion panel.
- A May program is in the works. At this time the committee is focusing on Water Management. Stormwater, pathogens, ASHRAE 180P are among the subtopics.
- To be held in Everett hopefully.
- Ice Machine sterilization and maintenance were also discussed. Follett and Manitowoc representatives are being discussed as being participants in the education.

12th Annual Golf Tournament (2015)

- The Golf committee so far consists of **Ollie, Gary** and **Rob**. A meeting is planned for March.
- A theme will be chosen. A couple of excellent suggestions were "Spurs and Chains" and "Garden of Eden". The Board decided to leave this choice up to the Committee.

Charity Committee

- **Dave Kopczynski** said the committee plans to meet before Chelan
- They have compiled a list of 10 Healthcare related charities to decide upon.
- There is to be 2 events per year.
 - One a hands-on group participation event during the summer months
 - The second is the fund raiser at the Holiday Party.
- Dave is soliciting ideas at this time.

Associate Members Committee

- The committee had a brief meeting
- The list of hospitals was received from AMI
 - To encourage attendance by remote hospitals the committee suggested having one-on-one meetings at a remote hospital.
 - Another is to have a remote hospital host a lunch and learn meeting
- The goal this year is to have 10 sustaining sponsors. So far there are three: **Bales Restoration, Adler Ventilation, McDonald Miller**

Social Media Project

- Katie will start focusing on Puget Sound events.
- Rob and Ollie will be the gatekeepers.

Other/ New Business

- Certificates of appreciation for members discussed
 - Associate Member of the Year – to receive a plaque
 - Professional Member of the Year – to receive a plaque
 - Notices of Contribution – Paper and Electronic certificates
 - Past President - Plaque
 - Thank you letters for each Sponsor

- Sponsor of the Year award granted from the PS chapter separate from the State. Issues addressed of who could vote for these awards. A policy needs to be written. Jim agreed to put together some kind of policy and award proposal
- Associate and Professional Member letters of appreciation
- Jim suggested it would be a good idea for one of the Board members to attend the upcoming Washington State Non-Profit Organization conference. We can get a corporate membership for the dues of \$90 per year. The annual conference is coming up in June in Bellevue. There are a lot of good programs focusing on the operation of non-profit corporations.
- **MOTION:** Made by Gary and seconded by Tom. The Puget Sound Chapter of WSSHE agreed to spend the \$90 annual dues to become a member of the **Washington Nonprofits**, Washington's state association for nonprofit organizations. Motion passed unanimously.
 - A discussion ensued about whether or not the State would take over the payment of the dues and for the board to encourage the other chapters to send delegates to these meetings and conferences.
- Board member **Jennifer Dennerline** begins her new position on March 16, 2015 with Emerson, Inc. Congratulations, Jennifer!

Adjournment 010:00 am

The next scheduled board meeting will be 8:00 am, Friday, April 3, 2015 at the Alki Bakery Cafe.

Minutes prepared by Jim Mead.

Committees:

Education: Chair, David Bain; Tom Kelly, Nancy Brown, Tom Nance, Dave Kopczynski, Adam Chawes, Rob Pewitt

Golf: Chair, Gary Nevius; Olwyn Lincecum, Rob Pewitt

Social Media: Chair, Rob Pewitt; Olwyn Lincecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson, Todd Coburn