



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

February 6, 2015 Alki Bakery Cafe, Seattle

Attendees:

- O Mike Kimberlin (President)
- X David Bain (President- Elect)**
- X Tom Nance (Past-President)**
- X Jim Mead (Secretary)**
- X Gary Nevius (Treasurer)**
- X Rob Pewitt (Prof. Member)**
- O Robert Blakey (Prof. Member)
- O Todd Coburn (Prof. Member)
- O Chad Johnson (Assoc. Member Coord.)
- X Tom Kelley (Education Coordinator)**
- O Steve O'Connell (Assoc. Member)
- O Olwyn Lincecum, (Assoc. Member)
- X Dan Sweeney, (Assoc. Member)**
- X Adam Chawes (Assoc. Member)**
- X Bill Leak (Assoc. Member)**
- O Dave Kopczynski (Assoc. Member)**
- X Nancy Brown (Assoc. Member)**
- X Jennifer Dennerline (Assoc. Member)
- X Nate Ostrander (Assoc. Member)**
- O Chris Gercken (Assoc. Member)
- O Jim Fry (Retired Member)
- O Tyler Nelson (Assoc. Member)

Preliminary Discussion

- **Tom Nance** called the meeting to order at 8:00 am.
- Approved the January meeting minutes with correction to amend reflecting the board's selection of **David Bain** as President-Elect. David will continue as the Education Committee Chair until a replacement is found.

Treasurer report (Gary Nevius)

- **Gary Nevius** provided the board the Profit & Loss for January 2015 and the balance sheet.
 - Total liabilities and Equity showed a \$34,884.46 balance.
 - Net profit for the year is (4,907.46) reflecting the down payment sent to Redmond Ridge as a down payment to reserve the date for the Golf Tournament.

Secretary report (Jim Mead)

- Minutes will be amended and sent to AMI

Education Committee

- Education event in February has received 37 RSVPs so far. The space has a capacity of 100.
- Speakers for the Firestopping portion, Medical Gas and the 797 Code have been arranged. **Jose Diaz** from the SWC will be the contact and will help coordinate the event.
- Webinar in March is being planned by the Education Committee.

12th Annual Golf Tournament (2015)

- The down payment for this year's tournament (August 13) has been paid.
- The Golf committee so far consists of **Ollie, Gary** and **Rob**.

Holiday Party

- **Dave Kopczynski** recommended that instead of having a Holiday Party Committee and a Charity Committee, that a committee renamed simply the Charity Committee be created. This way, the function of this committee would be coordinate the Holiday Party as an instrument to further the Charity Drive. In addition, this committee would coordinate an annual charity event that would include donating time and effort by the WSSHE members to designated charities. This would further expose WSSHE to the outside community and advertise the good work that we do. The Board was receptive to this idea.
- **MOTION:** The Board passed a motion to create the Charity Committee as described above and Dave was nominated to be chair of the Charity. The Motion passed unanimously.

Associate Members Committee

- Chad was not present. David Bain will follow up with Chad on status of the sponsorship drive.

Social Media Project

- A discussion to reach out to Katie from AMI, **Russ Kent**, and **Ben Myers**. They have set up existing accounts for the State WSSHE at LinkedIn, Twitter, and Facebook. More at the next meeting.

Other/ New Business

- A review of the State Board meeting
 - ASHE has created an "Elite" status for affiliates. Criteria for this status will be discussed at the next meeting.
 - **David DeVous** was nominated for Emerging Leader award in 2015, followed by **Eric Rodgers** in 2016.
 - This year's Annual is in Vancouver, 2016 in Yakima. The discussion was that Spokane would be selected in 2017 for another regional event.
 - Puget Sound Chapter should select another member of the State education committee that is to meet following the Chelan conference to create an agenda for the Vancouver conference. **David Kimberlin** is one member the committee.
 - **Robert Blakey** was selected as the Education Chair and **Jim Mead** was selected as the Scholarship Chair that will report to the State Board of Directors.

- Proposal to create an additional Sponsor of the Year award granted from the PS chapter separate from the State. Issues addressed of who could vote for these awards. A policy needs to be written. Jim agreed to put together some kind of policy and award proposal.
- Membership Committee: Discussion around the need for an active approach to increase membership from unrepresented hospitals. A list can be provided by AMI and the committee will come up with a plan to speak directly to these prospective members. **Tom Nance** will chair the committee. **Tom Kelley** and **Chad Johnson** will function as coordinators.

Adjournment 09:00 am

The next scheduled board meeting will be 8:00 am, Friday, March 6, 2015 at the Alki Bakery Cafe.

Minutes prepared by Jim Mead.

Committees:

Education: Chair, David Bain; Tom Kelly, Nancy Brown, Tom Nance, Dave Kopczynski, Adam Chawes, Rob Pewitt

Golf: Chair, Gary Nevius; Olwyn Lincecum, Rob Pewitt

Social Media: Chair, Rob Pewitt; Olwyn Lincecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson