



Washington State Society for Healthcare Engineering

Puget Sound Chapter Board Meeting

October 2, 2015 Alki Bakery Cafe, Seattle

Attendees:

X Mike Kimberlin (President)

X David Bain (President- Elect)

X Tom Nance (Past-President)

X Jim Mead (Secretary)

O Gary Nevius (Treasurer)

X Rob Pewitt (Prof. Member)

O Robert Blakey (Prof. Member)

O Todd Coburn (Prof. Member)

O Chris Moore (Educ. Chair)

X Chad Johnson (Assoc. Member Coord.)

O Tom Kelley (Member Coordinator)

O Steve O'Connell (Assoc. Member)

O Olwyn Lintecum, (Assoc. Member)

O Dan Sweeney, (Assoc. Member)

X Adam Chawes (Assoc. Member)

O Bill Leak (Assoc. Member)

X Dave Kopczynski (Charity Coord.)

X Nancy Brown (Assoc. Member)

O Jennifer Dennerline (Assoc. Member)

O Nate Ostrander (Assoc. Member)

O Michael Kendall (Assoc. Member)

X Jeff Schulz (Assoc. Member)

X Doug Green (Assoc. Member)

Preliminary Discussion

- **President Kimberlin** called the meeting to order at 8:00 am.
- Approved the September meeting minutes.

Treasurer report (Gary Nevius)

- **Gary Nevius** on vacation therefore no financial report
- **Gary** gave notice that he will resign the Treasurer position at the end of this year
- The Board needs to begin the process of replacing Gary.

Secretary report (Jim Mead)

- Minutes will be sent to AMI once approved.

Education Committee

- November 16th at the Everett Clinic – James Johnson hosts
 - Speakers have been lined up for the topic of Emergency preparedness
- Cynthia Putnam now planning on a topic in January 2016.
- Chad produced a calendar

- Includes other competing organizations so we can best choose dates'
- A work in progressx

13th Annual Golf Tournament (2015)

Charity Committee

- Dave asks that he needs 10 people on Friday, October 16, 1-5pm to help do landscaping work at the Fisher House. It is located near the VA Medical Center in south Seattle.
 - There may also be a spring event where we would serve food for 25 people.
- For the Holiday party in December, the Phoenix House is the recommendation for the Charity Organization.

Membership Committee

- Tom scheduling visits with area hospitals

Social Media Project

- No update

Other/ New Business

- **Associate Member of the Year**
 - Survey Monkey sent out to get nominations for Assoc. Member of the Year.
 - Attributes such as sponsorship, value added effort, providing education, and voluntary participation are what the board will be considering in their votes.
- Holiday Party –
 - Jim and Ruth will be purchasing the door prizes with a budget of \$3,000.
 - Budget of \$10K
 - Estimate 110 people
 - Dave to send a list of donors and attendees

Adjournment 9:00 am.

The next scheduled board meeting will be 8:00 am, Friday, November 6, 2015 at the Alki Bakery Cafe.

Minutes prepared by Jim Mead.

Committees:

Education: Chair, Chris Moore; Nancy Brown, Tom Nance, Adam Chawes, Rob Pewitt, Bill Leak

Golf: Chair, Gary Nevius; Olwyn Lintecum, Rob Pewitt, Adam Chawes, Jennifer Dennerline

Social Media: Chair, Rob Pewitt; Olwyn Lintecum

Membership: Chair, Tom Nance; Tom Kelley, Chad Johnson, Bill Leak

Charity: David Kopczynski, Jennifer Dennerline