

## Washington State Society for Healthcare Engineering

Eastern Chapter Meeting Minutes

Samaritan Hospital- 801 Wheeler Road, Moses Lake, Washington 98837

Host-Ben Myers was not available

March 8<sup>th</sup> 2013

10am-2pm

### Attendees:

Name	Company
Will Mackin	Walla Walla General
Curt McNeilly	Whitcom Hospital - Colfax
Eric Rodgers	Coulee Medical Center
Rick Beach	Siemens (Fire)
Dewight West	Siemens (Control)
Greg Russell	Walla Walla General
Nick Gonzalez	Bouten Construction
Mike James	McKinstry
Mark Barglot	McKinstry
Greg Palmanteer	Valley Hospital
Roger Hahn	AAtronics
Dennis Zimmer	Meier Architects
Shelly Pittman	Ameresco
Lindsey Mickelson	Thyssenkrupp Elevator
Josh Jensen	Thyssenkrupp Elevator
Tim Heidlebaugh	Central Washington Hospital
Brad Jones	Comprehensive
Mike Severns	Apollo Solutions
Ryan Mathews	Fulcrum Environmental

### Administrative

1. Called meeting to order at 10:05 am by President Will Mackin
2. Introductions of attendees
3. Approval of December minutes
  - Recognized Tim Heidlebaugh by presenting him with Presidents Plaque for being immediate past Eastern Chapter President
4. Treasurer's Report
  - Account Balance as of January 25<sup>th</sup>, 2013 - \$22642.63
5. 2013 Meeting Dates (first Friday) / Location / Host
  - **March 8** Samaritan Hospital –Moses Lake, Ben Myers
  - **June 7** Whitman Hospital-Colfax, Curtis McNeilly
  - **September 6** Central Washington Hospital-Wenatchee, Tim Heidlebaugh
  - **December 6** Providence Holy Family Hospital, Spokane, Norm McClarin

### Advocacy and Networking

6. State Board Updates
  - Semi Annual Conference April 24-26<sup>th</sup>
7. ASHE Advocacy/ Liaison update – In Phil's absence-Brad shared the value of having membership in ASHE and discussed several of the benefits. Informed members we have submitted our Level of affiliation packet and should meet all requirements to again be a platinum chapter

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### Growth and Communication

8. WSSHE Semi-Annual Conference –April 24-26, 2013 Chelan, WA.
  - **Free Training- April 11<sup>th</sup>, 2013 Spokane, WA.- Earthquake Mitigation for Hospitals**
    - President Will Mackin shared information about this training and informed if members if they wanted more information related to registration they could contact him.
9. WSSHE Scholarships
  - a) Available to WSSHE members
  - b) 4-5 scholarships valued at \$750.00 available annually
  - c) Applicants must take and pass class to be eligible to receive money
  - d) Scholarship pays for books and tuition only (Not travel)

### 10. News line Articles 2013

- **March-** Bob Spurgeon, Advanced Med Tech –**Submitted –March 2013**
- **June** –Shelly Pittman, Ameresco –**Submitted March 2013**
- **September-**Will Mackin, Walla Walla General Hospital
- **December-** Eric Rodgers, Coulee Community Hospital

***\*Note- Eastern Chapter Members-Please keep in mind all members can submit news articles and they only need to be a couple of paragraphs. These articles can be related to anything to do with Health Care Facilities Management that you feel our members may find valuable.***

### 11. June Training

- This year's training will be on proper painting techniques, Long Painting/Specialty Coatings will be doing the training flyers will be going out to members very soon

### 12. Questions from Chuck? What's on your mind and how can we help each other?

Topics discussed;

- Discussed how some Public Utility Districts(PUD) are looking to give money for rebates and we should be researching what's available when looking to do upgrades or energy savings projects.
- Tim Heidlebaugh will be conducting an active shooter training at his hospital any interested members were asked to inform Tim if they would like to attend.
- Discussed Pharmacy security and trend of Pharmacy's being robbed at hospitals
- Discussed new elevator requirements related to Maintenance Control Plan (MCP) , new inspector is and will be enforcing the plan. We also discussed the importance of reviewing your contracts
- Underground tank certification
  - Greg Palmanteer volunteered to send information on how to locate certification requirements to President Will Mackin to get out to our members.

\*\*Educational Session:

**Speaker: Gerald Sanchez, Industrial Relations Agent, Washington State Labor & Industries**

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**Mr. Sanchez put together a very nice handout that described definition of public work rates and what's covered by both the Department of Labor and Industries and State Auditors office. He described necessary paperwork and certified payroll, intent and affidavit forms. He discussed Labor and Industries responsibilities under the public works act as well as contractors responsibility, He talked about how best to address emergency work –warranty work, bid requirements and how to evaluate bids. He shared some common mistakes that are made when bidding projects.**

13. Meeting was adjourned at approximately 1:50 pm by our President Mr. Will Mackin

**Next Meeting June 7<sup>th</sup> –Whitman Hospital, Colfax, WA Host-Curtis McNeilly**

Respectfully submitted by- Brad Jones WSSHE Eastern Chapter Secretary