

# Washington State Society for Healthcare Engineering

Eastern Chapter Meeting – Minutes

December 6<sup>th</sup>, 2013

10am-2pm

Providence Holy Family Hospital - HEC4 Conference Room (Located in Basement of Hospital)

5633 N. Lidgerwood St.

Spokane, Washington

Host- Norm McLarin

## Meeting Minutes

### Attendees;

Name	Company
Brad Jones	CWCMH
Will Mackin	Walla Walla General Hospital
Greg Russell	Walla Walla General Hospital
Tim Pederson	PMCH
John P. Morgan	PMCH
Eric Rodgers	PHCSC
Rick Beach	Siemens
Angie Frederick	Simplex Grinnell
Ben Myers	Deaconess
Norm McLarin	PHFH
Gary Belu	Lincoln County
Michael Sablan	Arjo Huntleigh
Mike Severns	Apollo Solutions Group
Philip Kercher	Providence Sacred Heart Medical Center
Kerry Olsen	PHFH
Josh Jensen	ThyssenKrupp Elevator
Lindsey Mickelsen	ThyssenKrupp Elevator
McLain Bowman	ThyssenKrupp Elevator
Mike Collins	Providence St. Mary Medical Center
Mike Kelly	Providence Sacred Heart Medical Center
John Sutton	Vemco
Roger Hahn	AAtronics
Dennis Zimmer	Meier Architects and Engineering
Curtis McNeilly	Whitman Hospital
Brent Tracy	McKinstry
Mark Barglot	McKinstry

### Administrative

1. Meeting called to order at 10:05 by President Eric Rodgers
2. Introduction of attendees
3. September meeting minutes were approved
4. Nomination of 2015 Eastern Chapter Officers -President /Secretary
  - Curtis McNeilly- Nominated as President-Elect to serve in 2015 as President
  - Brad Jones will continue to serve as 2014 Secretary

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### 5. Treasurer's Report

- Eastern Chapter Account balance as of - October 24, 2013 is \$28,191.39
- Still working with Bank on Federal Withholding
- Membership Info –
  - Eastern
  - Southwest
  - Puget Sound

### 6. 2014 Meeting Dates and Locations-The first Friday in the quarterly month and each host is also responsible for the Educational Subject. Suggested first Friday dates are:

- **March 7, 2014** Samaritan Hospital, Moses Lake Host-Rob Huit
- **June 6, 2014** Whitman Hospital, Colfax Host- Curtis McNeilly
- **September 5, 2014** Central Washington Hospital, Wenatchee  
Host Ed Farnbrook
- **December 5, 2014** MckInstry , Spokane Host- Brent Tracy. Mark Barglot

### 7. "Newslines" Articles Submissions –Please keep in mind all members can submit news articles and they only need to be a couple of paragraphs. These articles can be related to anything to do with Health Care Facilities Management that you feel our members may find valuable. Please send your submissions to Philip Kercher

- **March** Phil Kercher
- **June** Ben Myers
- **September** Will Mackin
- **December** Mike Severns

### 8. June Training Possible Educational Topics

- Fire Alarm Systems
- DOE Regulatory Issues
- Elevator Code Compliance MCP's
- Water Conservation Opportunities

### 9. WSSHE State President Nomination – The state presidency is rotated among the three chapters, with EA Chapter now asked to submit candidates to the State Board to serve as State President-Elect in 2014. A nomination committee was formed consisting of Ben Myers, Brad Jones, Eric Rogers and Phil Kercher. (NOTE: At a meeting that followed the Chapter Meeting, the committee nominated **Eric Rogers** to be our candidate for **2014 President-Elect**. Notification will be sent to the State Board.)

## Advocacy and Networking

- State Board Updates-Will Mackin, Phil Kercher
  - State President for 2014 is David DeVous from Multicare in Tacoma
  - Amendments have been made to WSSHE by-laws
  - Robert Blakey has done a tremendous job with Healthcare Constructor Certification (HCC) Program and partnering with Renton Technical College

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- Discussed the steps involved with becoming a Certified Healthcare Constructor (CHC), which Phil completed, including receiving a Mac McKenzie scholarship for the training class. See Phil for more information if interested.

ASHE Advocacy/ Liaison update –Phil Kercher

Chad Beebe –Advocacy Chair for ASHE was recently appointed to the Board of the Academy of Architecture. Chad still lives in Olympia and is a terrific friend to WSSHE.

### Growth and Communication

1. Past WSSHE President Ben Myers mentioned that members should keep an eye on the WSSHE Web Site for Job postings and much more information that may be beneficial to members.
2. WSSHE –2014 Conference Dates
  - Semi-Annual-Chelan WA. April 23-25, 2014
  - WSSHE President David DeVous has formed a Semi-Annual Conference Planning Committee- The topic and theme of the conference will be announced soon.
  - Annual Conference-Yakima, WA. October 14-17, 2014
3. WSSHE Scholarships;

#### Mac McKenzie Scholarship Fund

The scholarship is open to members wishing to further their education. There are **six (6) \$750 education scholarships** available each academic year, running from September through August. **No due date for scholarship applications, open until the awarded amounts are reached.**

#### Pete Peterson Scholarship Fund

The purpose of the Scholarship Fund will be to assist WSSHE Full Members to be able to attend conferences and educational meetings that they might not be able to due to financial restrictions.

At the beginning of the year the Chapter Board shall meet and decide the amount of the funds, the number of awards to be given, and the individual amount of each award. The Board will then make the announcement of the chapter membership of the funding that will be available and the procedures for applying.

Priority of Awarding the Scholarship:

1. Awards shall be given on a first come first served basis
2. The PPSF Board will set the guidelines for the due dates of applications and the awarding criteria. Full members can use the enclosed application form to submit their requests.
3. The PPSF Board will approve/disapprove all requests at the regular PPSF Board meeting following the receipt of the requests.

4. "Newline" Articles 2013

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### ➤ **December-** Eric Rodgers

5. Questions from Chuck? What's on your mind and how can we help each other?
  - Discussed the process for CMMS Waivers
  - Mr. Philip Kercher discussed the recent DOH Survey at Sacred Heart Medical Center and some of the of the things to watch for in our facilities;
    - ✓ Gift Shop <500 Sq Ft may be considered hazardous based on fuel load & combustible products in the space
    - ✓ In the Gift Shop, sale items were hanging on the doors, which would compromise their closing in the event of a fire.
    - ✓ No mixing of standard and quick response sprinkler heads in a smoke compartment without some type of separation.
    - ✓ No piggy backing of power strips(Daisy-chained)
    - ✓ Microwaves /Refrigerators cannot be plugged into power strips
    - ✓ Power strips are defined as having an internal circuit breaker component.
    - ✓ Extension cords, including a power strip without an internal circuit breaker feature, are not allowed except for a temporary use, such as by an engineer for a power tool.

### **Educational Topic –“Top Ten Most Common Healthcare Facility Violations’**

**Speaker –** Mr. David Rogers-Deputy State Fire Marshal

We welcomed Mr. Rogers, who also happens to be Cliff Rogers' son. He discussed the most common violations he has observed when inspecting Healthcare Facilities.

Some of those violations/findings that were shared with members;

- Misuse of Extension Cords- Extension cords being used for permanent power rather than temporary. Power Strips Daisy Chained. Outlets within 6' of sinks not GFCI Protected, Portable Heaters **not OK** in Patient areas, Unlabeled circuits in electrical panels, fire doors not positively latching and not closing properly, fire doors being propped open by staff- this is not allowed even if space is occupied, Fire sprinklers missing escutcheons, Paint on Fire Sprinkler Heads, Obstructions under Fire Sprinklers, areas without required Sprinkler protection. Mr. Rogers mentioned he has seen this on 4' overhangs where there is storage underneath.

**Next meeting: March 7, 2014 at 1000 at Samaritan Hospital in Moses Lake with our host, Rob Huit .**

**Adjournment**